



The Association of Municipalities of Ontario (AMO), a non-profit organization representing Ontario's municipal governments, is seeking a **Policy Intern**.

Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. The job will require research, analysis, report writing, project planning and coordination. The Intern will help identify issues of importance to municipal government and help demonstrate impacts of the issues and appropriate responses. The Policy Intern will also assist with the development and implementation of AMO's August 2021 Annual Conference.

The Policy Intern will also participate in the implementation of the AMO-Memorandum of Understanding with the Government of Ontario on consultation, including participation in meetings with provincial Cabinet Ministers.

A university degree in public administration, public policy, economics, political science, social sciences, planning, or related discipline is preferred. Statistical and analytical skills, knowledge of municipal government, superior written and verbal communications and effective client relations will benefit applicants. Preference will be given to students who have an academic requirement for an internship placement.

The Internship is a temporary position of up to 17 weeks.

Remuneration is \$23 per hour for a 35-hour week.

Please apply in confidence to: careers@amo.on.ca by **Friday, December 18, 2020 at 12 noon**. Only those selected for an interview will be contacted in early/mid January.

Location: Toronto, Ontario and/or virtually.

The Association of Municipalities of Ontario
200 University Avenue, Suite 801
Toronto, ON M5H 3C6

Attn: Policy Intern Search

www.amo.on.ca