

Annual General Meeting
of the
Association of Municipalities of Ontario

Monday, August 20, 2019

10:50 a.m.

**Plenary Hall
Shaw Centre
Ottawa, Ontario**

1. Welcome

AMO Secretary Treasurer Trevor Wilcox welcomed members to the meeting

2. Report of the Secretary Treasurer

Secretary-Treasurer Trevor Wilcox presented his report.

**Moved by Allan Thompson, Mayor, Town of Caledon
Seconded by Gary McNamara, Warden, County of Essex**

“That the Secretary-Treasurers Report be received.”

CARRIED

3. Amendments to AMO Bylaw No. 2

Secretary-Treasurer Trevor Wilcox reviewed the proposed amendments to AMO Bylaw No. 2.

a) AMEND SECTION 9.1 D) NOMINATION PROCESS. At present, qualified candidates must submit a resolution of their council. This provision remains, however new wording is proposed that clarifies what happens if a Board Member who is an elected official changes municipal jurisdiction.

“Qualified candidates must submit a resolution of their council supporting their candidacy for one of AMO’s named caucuses.”

Proposed additional wording is: “Notwithstanding this provision, if a Board Member is elected to a Member Municipality’s council that is different from the Member Municipal council which passed the resolution supporting the Board Member’s candidacy for the Board, the Board Member must seek a new

resolution of support of the Member Municipal council to which the Board Member was elected and that resolution must be received by the Secretary-Treasurer within 30 days of taking council office. If this new resolution of support is not received within the 30 days, then the Board seat is declared vacated. The Board seat will also be declared vacant if there is already a Board Member of that Member Municipality sitting on the Board, in keeping with the principle of Section 3.4 e)."

Note: Section 3.4 e) limits a member municipality to no more than one Director.

**Moved by John Henry, Regional Chair, Region of Durham
Seconded by Jo-Anne Albert, Mayor, Municipality of Tweed**

"That the proposed amendment to Section 9.1 D) Nomination Process, be accepted as presented."

CARRIED

b) AMEND SECTION 3.4 CHANGE IN MUNICIPAL STAFF OFFICIAL EMPLOYER. Two new subsections are proposed to deal with timing and consent of new municipal employer.

"S. 3. 4 g) When a municipal employee who is a Member of the Board of Directors changes municipal employer during the Board Member's term on the Board and is to be employed as a chief administrative officer, the Board Member must submit a council motion of the new municipal employer to the Secretary-Treasurer within 30 days of the council's hiring bylaw confirming the Board Member can continue sitting on the AMO Board of Directors."

"S.3.4 h) When a municipal employee who is a Member of the Board of Directors changes municipal employer during the Board Member's term on the Board and is to be employed in a position that is not the municipal chief administrative officer, the Board Member must submit a letter from the municipal chief administrative officer to the Secretary-Treasurer within 30-days of hire confirming the Board Member can continue sitting on the AMO Board of Directors."

**Moved by Neil Garbe, City Manager, City of Richmond Hill
Seconded by Allan Thompson, Mayor, Town of Caledon**

"That the proposed amendment to Section 3.4, Change In Municipal Staff Official Employer, be accepted as presented."

CARRIED

c) AMEND Section 4 TERMS, VACANCIES AND ROLES. A new provision is proposed to deal with a leave of absence of a Board Member.

"Section 4.9 Leave of Absence. A Board Member may, in writing to the Board of Directors, request with reason, a leave of absence for a stated timeframe beyond 90 days or three missed Board meetings. The Board, on a case by case basis, will consider whether it is in the best interest of the Board and municipal representation to grant the requested leave or that the position be considered vacated."

**Moved by Lynn Dollin, Mayor, Town of Innisfil
Seconded by Gary McNamara, Warden, County of Essex**

"That the proposed amendment to Section 4 Section 4, Terms, Vacancies and Roles, be accepted as presented."

CARRIED

4. Adjournment

Secretary-Treasurer Trevor Wilcox declared the meeting adjourned.