



Executive Director

Ontario Association of Fire Chiefs

The Ontario Association of Fire Chiefs (O AFC) is seeking an Executive Director to provide operational leadership and strategic advice to the organization. O AFC serves the Chief Fire Officers in 442 departments across Ontario, leading innovation and excellence in public and life safety. The Executive Director is responsible for the general management and day-to-day operations of the O AFC and its wholly owned business subsidiary, Ontario Fire Administration Inc., and must be an effective innovator who builds value for – and communicates value to – the membership.

The association's value proposition includes being the trusted resource for members and as the advocate for the fire service to government, the public, and related agencies including the Office of the Fire Marshal. Additional areas of service include providing expertise, events, education, and other resources to senior fire service leaders, their departments, and other key stakeholders. For more details about O AFC, **please visit oafc.on.ca**.

Executive director candidates will be accomplished and respected leaders who understand business and the challenges of chief fire officers, issues at the municipal and provincial levels of government, and opportunities to build O AFC's value proposition. As the result, candidates must have senior level management experience, preferably with a career background at senior levels in fire service; as a chief administration officer in a municipal government setting; or an association chief executive in a comparable organization dealing with first-responder leaders and their issues.

Responsibilities of the Executive Director require proficiency in –

- government relations and issues management with insight to how municipal government works

- delivering results in a timely and cost-effective manner
- adapting as needs and best practices evolve, including proposing new services
- proactive relationship management and member engagement
- respecting and understanding s/he implements the members' agenda as determined by the board of directors
- the full spectrum of management including demonstrated acumen and excellence in
 - communications
 - governance
 - finance
 - human resources
 - program evaluation and development
 - strategic and operational planning.

Key outcomes to be realized will include engaging a diverse membership; advancing specific government relations issues (e.g., relating to the *Fire Protection and Prevention Act, 1997*); evaluating the organization to identify opportunities to improve, including revenue sources.

The Executive Director reports to a board of directors of 12 and leads a team of 9 full-time staff in a collaborative manner. For more information about O AFC, please visit oafc.on.ca

Qualified candidates are invited to apply, in confidence, to –

O AFC Executive Director Search
c/o The Portage Group (Attention Jack Shand, FCMC, Executive Partner)

Email: oafc@portagegroup.com

Candidates are asked to include a statement of salary expectations. Interviews are expected to occur in June. The opportunity arises due to the retirement of the incumbent.



5925 Airport Road, Suite 200, Mississauga, ON L4V 1W1 • Attn: Jack Shand, FCMC, CAE, Executive Partner • Tel: (905) 842-3845 • Email: oafc@portagegroup.com

We thank all applicants for their interest in O AFC. Those selected for an interview will be contacted.

For more information about The Portage Group Inc., please visit www.portagegroup.com