

Senior Manager - Ashbridges Bay Treatment Plant

Job Classification Title	SENIOR MANAGER ASHBRIDGES BAY TP
Requisition #	2326747 X
Division	Toronto Water
Section	Wastewater
Work Location	ASHBRIDGES BAY TREATMENT PLANT 9 LESLIE ST
Job Location	Canada-Ontario-Toronto
Job Stream	Operations & Maintenance
Job Type	Permanent, Full-Time
Salary/Rate	\$128,728.60 - \$151,278.40 / Year
Hours of Work (bi-weekly)	70.00
Shift Information	Monday to Friday, 35 hours per week
Affiliation	Non-Union
Number of Positions Open	1
Posting Date	10-Jun-2019
Expiry date	02-Jul-2019

Job Description

Major Responsibilities:

To provide effective leadership, management and coordination of staff and resources to operate and maintain a major complex wastewater treatment facility for the City.

- Develops and implements detailed operational and strategic plans and recommends policies regarding program-specific requirements.
- Develops, recommends and administers the annual operating and capital budgets for the facility, and ensures that the facility's expenditures are controlled and maintained within approved budget limitations.
- Ensures that financial planning, control, performance measurement, and reporting are in compliance with corporate and legislative requirements and support the Division's goals and objectives.
- Plans, organizes, directs and controls the activities of the facility's management team and coordinates with other plants, sections and divisions as necessary.
- Oversees the management and administration of all operations, maintenance, planning and capital works activities of a major complex wastewater treatment facility.
- Manages, motivates and trains the facility's diverse staff, ensuring effective teamwork, high standards of work quality and organizational performance, and continuous learning and encourages innovation in others.
- Manages staff by coordinating, planning, organizing, directing and reviewing/assessing work methods. Monitors and evaluates staff performance, approves salary increments and recommends disciplinary action when necessary. Authorizes and controls vacation and overtime requests.
- Ensures compliance with all corporate and legislative requirements to meet operational, environmental and health and safety standards. Ensures effectiveness and compliance with applicable regulatory standards and requirements.
- Oversees key projects in the area of plant and operational improvements, as required. Participates in planning and overseeing the capital program for the facility. Confers with internal technical experts, management team, consulting engineers, contractors and equipment suppliers.
- Implements and utilizes information systems to ensure technology maximizes operational performance.
- Liaises with elected officials and the public, and represents the facility on various committees dealing with complaints, requests for information and safety concerns. Participates in public meetings as necessary. Prepares Staff Reports and other necessary correspondence.
- Participates in corporate goals identification, strategic and business planning and evaluation, issues management and new initiatives.

- Attends, and participates in, professional and industry organizations. Stays abreast of new trends and innovations in the field of wastewater treatment operations, maintenance and management.

Key Qualifications:

1. Significant management experience gained through progressively more responsible positions in the wastewater treatment industry.
2. Post-secondary education in Civil Engineering, Environmental Sciences, Business Administration or a professional discipline pertinent to the job function plus relevant management training and experience, or an equivalent combination of education and experience.
3. Experience in the preparation of financial budgets and monitoring of expenditures.
4. Proven ability to manage a multidisciplinary staff, including hiring and handling labour relations issues in a unionized environment.
5. Thorough knowledge of the principles and practices of facility operations, and modern management applicable to treatment facilities and the related equipment.
6. Ability to plan and build reliability and efficiencies in wastewater facilities, to ensure uninterrupted services.
7. A thorough knowledge of the *Ontario Water Resources Act (OWRA)* and related Regulations, and other government legislation pertaining to municipal wastewater treatment.
8. Managerial skills evidenced by the ability to motivate, train, lead and develop staff for improved performance and efficiency.
9. Effective decision-making skills with a track record demonstrating innovation and results-oriented leadership, fiscal accountability, and the ability to promote and foster teamwork, and establish and operate in an environment which provides the capacity for excellence.
10. Proficiency in various competencies that include highly developed human relations skills, with the ability to communicate both orally and in writing at all levels of the organization, negotiate and develop solid internal and external relationships.
11. Superior computer, analytical, problem-solving and conflict resolution skills.
12. Familiarity with government legislation related to wastewater operations in the area of occupational health and safety.
13. Membership in Professional Engineers Ontario and/or a Class IV Wastewater Treatment Operators Licence, issued under the Ontario Regulation 453/93 as amended made under the Ontario Wastewater Resources Act, would be an asset.

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How to Apply:

For more information on this and other opportunities with the City of Toronto, visit us online at www.toronto.ca/jobs. To apply online, submit your resume, quoting **File #2326747 X**, by **July 2, 2019**.

Equity, Diversity and Inclusion:

The City of Toronto is committed to fostering an inclusive, accessible environment where all employees and members of the public feel valued, respected and supported. We are dedicated to building a workforce that reflects the diversity of the public and the communities in which we live and serve.

Accommodation:

If you are an individual who requires accommodation to apply to this position, due to disability under the Ontario Human Rights Code, please email us at application.accommodation4@toronto.ca, quoting job ID # 2326747 X and the job title. The City is committed to providing Code-protected accommodation throughout its hiring process. Please visit [Hiring Policies and Statements](#) for further details.