

The Association of Municipalities of Ontario (AMO) invites you to participate in the 2019 AMO AGM and Annual Conference in Ottawa, August 18 - 21. This Conference is the premier educational event for Ontario's municipal sector. For AMO industry partners and related organizations, the event is an unparalleled opportunity to make and solidify relationships with the sector through face-to-face communications, promotion and marketing. Reserve your booth today!

Location

The Trade Show will be held in Canada Hall 2/3, third floor, Shaw Convention Centre Ottawa located at 55 Colonel By Dr, Ottawa, ON K1N 9J2.

Contacts

Exhibit Hall Questions
AMO Events and Training
Events and Training
P: (416) 971.9856
E: events@amo.on.ca

To Make Payments or Request Invoicing
Anita Surujdeo
Accounts Receivable Clerk
P: (416) 971.9856 ext. 344
E: events@amo.on.ca

Pricing Guide

Single (100 sq ft)	\$ 4,000
Double (200 sq ft)	\$ 7,000
Triple (300 sq ft)	\$10,500

Corner Surcharge \$ 500
cost is per open corner

Vehicle Surcharge \$ 750
cost is per axle and includes the corner surcharge. Please ensure to book the square footage that will fit your vehicle and any additional furniture etc you may require.

All prices are subject to 13% HST.

What's Included in Your Fee

- Black and white draped booth with 8' back and 3' side rail
- 24-hour security
- Five trade show access only passes
- Two complimentary package B delegate badges² per 100 square feet. Package B registrations³ include access to all education and networking receptions at the Conference except for the Tuesday evening social. If exhibit personnel would like to upgrade to the Package A⁴ including the Tuesday evening please contact events@amo.on.ca to do so.
- Listing on the AMO website
- Alpha listing on the printed EXPO guide
- Basic listing on the mobile app: name of organization and website

¹Early Bird Offer

Register and pay in full by January 30, 2019 and receive:

- Two chairs
- One 6-ft draped table
- Your logo with link on the website
- Your logo on your app directory listing

Deposits and Payments

A minimum deposit of \$800 plus HST per 100 square feet is due with the completed application. This amount is non-refundable.

Applications received after June 3, 2019 require full payment of the booth fee.

Booths will not be allowed to exhibit if the full payment has not been received by AMO prior to move-in.

Exhibitors will be invoiced for the balance due upon receipt of the application. If full payment has been received the invoice will indicate payment received in full.

Full payment is due by June 3, 2019. If full payment is not received by this date, space may be released back into the general inventory.

Cancellation Policy

Cancellations must be submitted in writing. Cancellations received prior to 4:00 pm ET on May 1, 2019, will receive a refund of the exhibit fee less the non-refundable deposit amount. Cancellations received after this time forfeit the full booth fee.

²AMO's Registration Packages

⁴Package A: Full Conference

This package includes:

- Access to all scheduled programming Sunday through Wednesday
- One ticket to the Tuesday Evening Networking Event
- A Monday Lunch Ticket
- A Tuesday Lunch Ticket
- Access to the Tuesday and Wednesday Insight Breakfasts

³Package B: Education +

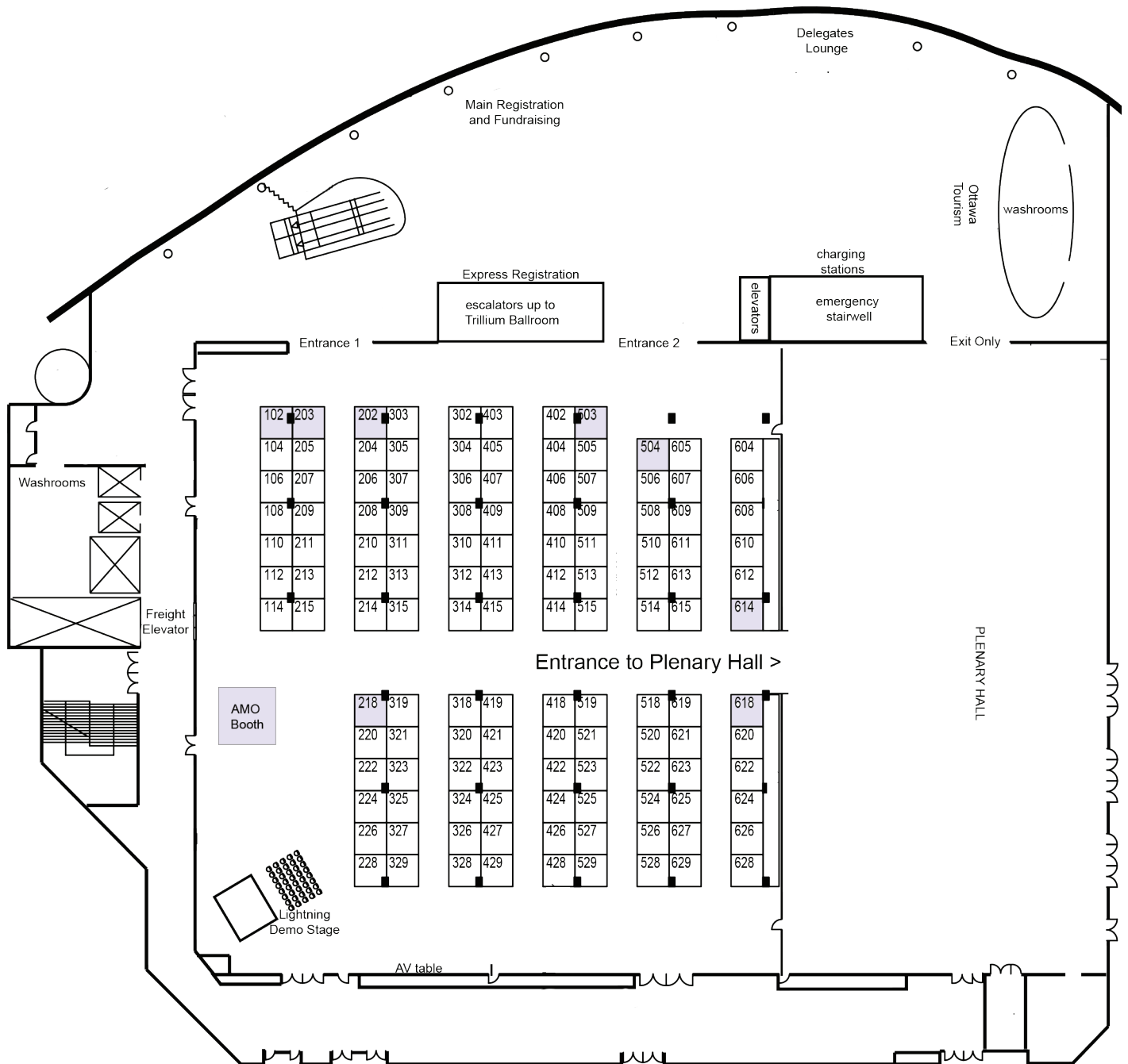
This package includes:

- Access to all scheduled programming Sunday through Wednesday
- A Monday Lunch Ticket
- A Tuesday Lunch Ticket
- Access to the Tuesday and Wednesday Insight Breakfasts

Package C: Day Rate

This package includes:

- Access to all scheduled programming on the date selected
- Monday Registrations receive a ticket to a Monday Lunch
- Tuesday Registrations receive access to a Tuesday insight breakfast and a ticket to a Tuesday Lunch
- Wednesday Registrations receive access to a Wednesday insight breakfast



Booths that have been shaded are being held for Platinum or Gold Sponsors, if you are interested in one of these spaces please list in your preferred booth spaces.

Company Information

Company Name _____

Contact Name _____

Address _____

City _____ Province _____ Postal Code _____

Phone _____ Fax _____

Website _____ Twitter _____

E-mail _____

Booth Selection

See page 2 for pricing.

Size of booth for 2019 AMO AGM and Annual Conference:

- Single Double Triple

Preferred Booth Selections - please list in order

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Companies you would like to be near⁵

Companies you would NOT like to be near⁵

Company Description. No more than 50 words.

Payment Information

Price for preferred booth: Single (100 sq ft) \$4,000 Double (200 sq ft) \$7,000 Triple (300 sq ft) \$10,500	
Corner Surcharge: \$500 per open corner Number of corners _____	
Vehicle Surcharge: \$750 per axle** Number of axles _____	
Logo on app and website: \$50 (hi-res JPEG or PNG)	
Subtotal	
HST (13%) 10673 2944 RT001	
Total	

Please indicate whether the full amount or a deposit should be charged to your card. In the absence of a selection the full amount will be charged.

- Full Amount
- Deposit Only Charge remainder to card in May
 The deposit amount is \$904 (\$800 + HST) per 100 sq ft and is non-refundable.
- Cheque payable to Association of Municipalities of Ontario
 EFT - Contact events@amo.on.ca to set up
 VISA MasterCard

Card Number _____ EXP _____

Name on Card _____

Signature _____

- I have read and agree to abide by the rules and regulations.
 I have read and understand the cancellation policy.

Submit completed application to:

Mail:
 200 University Avenue, Suite 801, Toronto, ON., M5H 3C6

E-mail:
 events@amo.on.ca

[Click here to submit via e-mail](mailto:events@amo.on.ca)

Fax:
 416.971.6191

⁵ AMO will do it's best to accommodate any requests.