

At the City of Brampton, our focus is people. From our employees to the community we serve, people are at the centre of everything we do. Our city is a living Mosaic made up of 234 cultures and 115 spoken languages. Recognized by **Forbes** as one of Canada's top employers and **Maclean's** best communities in Canada, the City of Brampton is a dynamic and innovative place to work and experience. We want you to join us in serving our diverse community with pride and passion.

Our Focus Is People 



## Director, Corporate Projects, Policy and Liaison (Permanent Full-Time)

### OVERVIEW

The City of Brampton has a population of over 600,000 and is one of the youngest, fastest growing and most diverse cities in the country. It is also one of the most affordable centres in the GTA, with prices of both housing and entertainment substantially lower than in the City of Toronto. Brampton is a key economic hub with a wealth of head offices, a focus on innovation and some of southern Ontario's most stunning parks and conservation areas. The City's growth plans and investments are positioning Brampton to be an emergent global city of the future. For more information, take a look at what the City is working on related to the current [Term of Council Priorities](#) and [The Brampton 2040 Vision](#).

### The Opportunity

In view of this growth, the City of Brampton has asked WMC (see contact below) to coordinate the search for outstanding candidates for the position of Director, Corporate Projects, Policy and Liaison (CPPL). Reporting to and a trusted advisor of the Chief Administrative Officer and senior leadership team, the Director of CPPL leads a team of 4 managers (Senior Manager – HR Integration and Innovation; Senior Manager – Public Affairs; Manager – Corporate Projects; and, Manager – Equity Office), with a total complement of 18 staff and operating budget of \$3.5 million.

### Core Responsibilities

This critical role is responsible for:

- Providing collaborative oversight and leadership of multi-discipline teams, from inception to completion, on development and delivery of corporate projects that align with Council's Vision 2040 priorities.
- Building multi-discipline teams into strategic operations that provides outcome-based, effective and efficient corporate project management on core initiatives.
- Builds operational excellence and integrity by recommending policy, goals, objectives and best practices, including risk management and identification to the CAO, management and project teams.

- Building and sustaining effective corporate liaison with external key stakeholders including community groups, government agencies (regional, provincial, federal), and other public and private sector organizations.
- Building and sustaining strong working relationships with sponsors, partners, consultants, the public and media on specialised projects.
- Ensuring that the City's Vision, Mission and Values are reflected in all projects and represented at all levels of interaction with internal and external stakeholders.
- Ensuring corporate policies are aligned with corporate function and legislation. Representing the Office of the Chief Administrative Officer and report to the CAO on corporate project status and their associated corporate issues, including opportunities and risks.
- Providing review of project deliverables prior to presentation to leadership and other stakeholders.
- As assigned by the CAO, representing the Corporation of Brampton when the municipality partners with Community agencies and other levels of government involving multiple departments and portfolios.

A trusted advisor to the CAO, organisational and project leaders and other key stakeholders across and outside of the corporation, the Director of CPPL is adept at building strong relationships and is guided by clear values and ethics.

## Core Experience, Knowledge and Capabilities

- 8-10 years proven leadership and operational capability and experience in helping design/develop and implement complex, cross organizational strategy and multidimensional projects, which have involved significant political and/or board involvement, external stakeholder, senior leadership involvement, diverse business objectives and agendas, and where improved organization performance has resulted.
- Emotionally intelligent leader with high levels of political/organizational acumen and proven capability in developing strong and effective working partnerships, credibility, rapport and relationships with senior leaders, teams, diverse stakeholders, councils, the community, sponsors and partners.
- Demonstrated ability to fosters engagement, collaboration, debate and discussion, and builds consensus to achieve Strategic Plan goals and objectives, while respective diverse perspectives and cultural backgrounds. Strong diplomacy, facilitation, influencing, conceptual and analytical skills are required for the role.
- Experience in a complex growing municipal/ public sector environment or equivalent organization in the private sector is required.
- Demonstrated experience and connection with diverse and dynamic communities and stakeholders. Brings a unique skill set that demonstrates a deep understanding of diversity and inclusion practices based on previous experience.
- Experience with matters from strategic to operational to administrative, and modern change management, human resources, equity diversity and inclusion, project management and risk management improvement systems, methods and technologies are core requirements.
- Proven track record and ability to connect, mentor and build dynamic project teams that are collaborative and results driven, solution focused and enabling delivery of strategic priorities for the Corporation.

- A developed business and strategic mind set, knowledge and capability, a people and results orientation, bias to action, and an integrative, facilitative, collaborative and team based, outcome focused approach to supporting strategic project coordination and delivery.
- Strong presence and communication skills with the ability to translate vision and direction into action and drive results. Strong content development and delivery skills, demonstrated in a wide variety of internal and external/customer settings.
- High levels of personal accountability, objectivity, integrity, openness and transparency, and an ability to build respectful and effective relationships within complex community and public sector environment.
- High energy, a strong work ethic, resiliency, versatility and flexibility to deal with many changes and disruptions, and to lead with purpose and urgency.

## Core Qualifications, Membership and Certifications

- Post-secondary degree in political science, business administration, public administration, law or other related discipline.
- Master's degree in political science, business administration, public administration, law or other related discipline is preferred.
- Expert knowledge of Municipal, Regional, Provincial and Federal Governments, applicable Legislations and awareness of current social, economic and political priorities.
- Proficiency in Microsoft Office suite and SharePoint.

## Compensation

Hiring salary range \$151,487 - \$170,423 per annum (maximum of salary range \$189,359) plus a competitive full benefit package and pension plan.

## Application Instructions

If this opportunity matches your interest, experience, and qualifications, please **apply in confidence to [arthur@wmc.on.ca](mailto:arthur@wmc.on.ca) providing your application and up to date resume by end of day May 22, 2022.**

Please note that various tests and/or exams may be administered as part of the selection process and criteria per City policy.

We thank all applicants; however, only those selected for an interview by the City will be contacted. The successful candidate(s) will be required, as a condition of employment, to execute a written employment agreement. A criminal and financial record search will also be required for the successful candidate.



*The City of Brampton is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments.*