



## TOWN OF GRAVENHURST - EMPLOYMENT OPPORTUNITY

### Manager of Revenue and Deputy Treasurer

Known as the “Gateway to Muskoka”, the Town of Gravenhurst is a progressive growing urban and rural municipality located in the District Municipality of Muskoka, home to 13,000 permanent year-round residents and a seasonal population of equal size. Gravenhurst offers a number of opportunities in recreation, leisure, tourism, culinary, culture, heritage, arts, sights, sounds and attractions, making it a great place to live, work and play.

An upcoming retirement has provided a restructuring opportunity resulting in this new Manager of Revenue and Deputy Treasurer position reporting to the Director of Financial Services and Treasurer.

As the Manager of Revenue and Deputy Treasurer, among other things, you will have lead responsibility for the billing, accounting, collection and reporting of property taxes, corporate revenues and receivables; the Town Development Charges by-law, policies, and administration; corporate risk management including the coordination of insurance and related claims; and financial reporting related to the FIR (Financial Information Return) and Town financial statements.

This role will interest a candidate with a strong accounting background seeking out a team environment in which to learn and grow. Within the framework of governing legislation our work culture emphasizes on-going professional development, mentorship, integrity and continuous improvement. If you have strong customer service skills, a passion for municipal finance and a desire to make a difference, this opportunity will be of interest to you.

A salary range for this new position is being established, but it will be competitive, and will include a comprehensive employee benefit plan.

To view a Job Description, including the Summary of Desired Qualifications, please visit our website:

[www.gravenhurst.ca/jobs](http://www.gravenhurst.ca/jobs)

Interested applicants are invited to apply in confidence, to the attention of Human Resources, no later than 3:30pm Thursday, June 30, 2022.

Corporation of the Town of Gravenhurst  
3-5 Pineridge Gate  
Gravenhurst, Ontario P1P 1Z3  
(705) 687-7016 (fax), OR email: [HumanResources@gravenhurst.ca](mailto:HumanResources@gravenhurst.ca)

We thank all the applicants, but only those considered for an interview will be contacted. The Town of Gravenhurst is an inclusive employer. Accommodation is available under the [Ontario Human Rights Code](#).