



THE TOWNSHIP OF SOUTHWOLD

Director of Corporate Services/Treasurer

The predominantly rural community of the Township of Southwold has a strong agricultural base and is located in the central part of Elgin County. Incorporated in 1852, the Township includes the development areas of Fingal, Iona, Iona Station, Paynes Mills, Shedden and Talbotville. Our offices are an easy commute from both London and St. Thomas. Our municipal office is located at 35663 Fingal Line, Fingal, ON.

With a total population nearing 5,000 residents, the Municipality offers beautiful countryside and a wonderful blend of active farms, historic villages, and tourism. The Municipality is experiencing significant growth in our development areas. Learn more about us at www.southwold.ca.

Reporting directly to the Chief Administrative Officer/Clerk, the Director of Corporate Services/Treasurer serves as the principal policy advisor to the Corporation in the areas of fiscal, financial, and accounting matters. The Director manages the Corporate Services Department in its statutory, operational, custodial, and advisory responsibilities including all corporate financial activities within the guidelines of legislation and policy, by-laws, resolutions, and decisions of Council.

Preferred qualifications include:

- Post-secondary degree/diploma in accounting/business with a professional designation of CPA, CMA, or CGA or enrollment in a professional accounting program.
- Minimum five (5) years of municipal treasury experience.
- Advanced skills in Microsoft Office and municipal financial software, with experience in Laserfiche Records Management software considered an asset.
- Demonstrated success in consensus and team building, staff development and customer service
- Excellent oral and written communication skills and advanced computer skills

The pay rate is \$89,161 - \$101,320 annually, based on 35 hours per week, commensurate with qualifications and experience. The Township of Southwold also offers competitive benefits and participation in the OMERS pension plan, a compressed work week arrangement (4 day work week), and flexible work from home options. This is a permanent full-time position. To view the complete job description, please visit:

<http://southwold.ca/municipal-office/employment>

To further explore opportunity, please send a cover letter and resume to hr@southwold.ca. Please specify "Director of Corporate Services/Treasurer" in the subject line. This competition will remain open until the position is filled.

The Township of Southwold is an equal opportunity employer. Disability related accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered will be used solely for candidate selection purposes only. Thank you for your interest, however only those selected for interviews will be contacted.