

Job Profile

AMO Director of Policy and Government Relations

The Employer

AMO is a not-for-profit advocacy and member services organization advancing the interests of Ontario's \$68 billion municipal government sector. AMO advances good public policy in Ontario in all areas of municipal influence and responsibility. AMO's Policy and Government Relations activities on behalf of Ontario's 444 municipal councils are characterized by government-to-government dialogue, sectoral expertise and intelligence, and a commitment to good governance and building strong, diverse and effective municipal government in Ontario. AMO's members govern and provide key services and infrastructure to about 1 in 3 Canadians.

The Position

The Director of Policy and Government Relations is an executive level leadership position that occupies an important and influential role in public policy in Ontario as the principal policy advisor to AMO's Board of Directors of elected officials from every part of Ontario.

Leadership

The ideal candidate will lead purposefully and by example with a focus on empowerment, motivation, and accomplishment. They will promote excellence and transformational change in the field of public policy. As a leader, they will exemplify expertise, acuity, integrity and emotional intelligence inspiring confidence and trust

Accountabilities

The Director is accountable for organizing advice to the AMO Board of Directors on the development of policy and advocacy positions informed by analysis, sectoral intelligence, and an advanced understanding of government relations. The Director leads the work of AMO's Policy Centre in collaboration with AMO's senior leadership team. This position reports to the Executive Director.

Key Areas of Influence

The Director identifies the interests of municipal government through extensive and productive interaction with AMO members, municipal public servants, other sector associations, key government and other contacts, and academic and other experts through the effective cultivation of collaborative relationships by the Director and Policy Centre staff.

The Director advises the Executive Director and the AMO Board of Directors to support decision making and direction, informed by expert knowledge, and political acuity combined with advanced cultural, social, environmental, fiscal and economic policy analysis.

The Director leads the implementation of the Memorandum of Understanding between AMO and the Government of Ontario. This unique and influential agreement accomplishes better informed provincial decision making and augments the policy capacity of the Government of Ontario with the expertise, intelligence, and experience of municipal government.

The Director leads the program development of the annual AMO Conference, a major event in the Ontario public policy calendar and a key feature of provincial government accountability to Ontario's municipalities. The Director also supports the development of other events and educational programming.

The Director plays an important role in shaping AMO's public affairs agenda, messaging, and communications activity.

The Director is a member of the AMO leadership team responsible and accountable for the effective administration and financial sustainability of the organization, the culture, values, and practices of the AMO workplace.

Qualifications

AMO's Director of Policy and Government relations will possess a combination of education, professional and lived experience, skills, and values necessary for success.

Ideal candidates will possess:

- A strong commitment to an engaged, inclusive, positive and productive work environment, active collaboration, and effective relationships at all levels of contact
- Expert communications and analytical skills
- A minimum 15 years of progressive, relevant professional experience in the spheres of public policy, municipal, provincial or federal government, the broader public sector, or public sector advocacy
- Advanced understanding and experience with government decision making processes
- Demonstrated team management and leadership skills
- An advanced degree, preferably in the humanities and social sciences, coupled with active and demonstrated professional leadership development
- A steadfast dedication to good public policy and the public interest

Location and Compensation

The position is located at AMO's Toronto Office. AMO has a hybrid workplace policy, including limited remote working provisions. Competitive compensation includes enrollment in the OMERS pension plan.

Equity, Diversity, and Inclusion

AMO is an equal opportunity employer and is committed to inclusion and recognizes that a diverse staff is essential to organizational excellence. We welcome applications from all qualified individuals and encourage members of racialized communities and Black, Indigenous persons, persons with disabilities, women, and persons of any sexual orientation or gender identity.