

King is Hiring
Chief Financial Officer / Treasurer

King Township is an idyllic countryside community of communities, proud of its rural, cultural, and agricultural heritage. We are respected for treasuring nature, encouraging a responsible economy, and celebrating our vibrant quality of life. As an organization, we are focused making life better in King, and enriching the lives of all those who live, work, and visit King Township by providing quality services and experiences.

Reporting to the Chief Administrative Officer, the Chief Financial Officer / Treasurer is responsible for the following:

Strategic Financial Leadership:

- Provides strategic leadership in the development and implementation of short and long-term financial plans aligned with the Township's goals.
- Leads the formulation of corporate financial strategies, policies and directions to support business objectives.
- Aligns the Township's financial operations with King's strategic plan and future outlook, incorporating key performance indicators, data-driven decision-making, and service-based budgeting.
- Advises Council and senior management on strategic financial matters including asset management, investment strategy, and legislative changes.
- Develops and implements strategic financial management practices, including budgeting, forecasting, and cash flow management to support short and long-term municipal goals.
- Initiates improvement projects that promote fiscal responsibility and financial sustainability
- Fosters a culture that reflects the Township's values and supports the Township's mission and vision.

Financial Operations & Oversight:

- Responsible for the administration of the Finance Division and its preparation and control of the Township's budget.
- Provides guidance and approval for the drafting and recommendation of financial policies and procedures pertaining to development charges, user fees, reserve funds, debt management, procurement, cash flow and investments, financial statements, long range financial planning, lease agreements and any other activity executed by the Finance Division requiring senior approval or advice.
- Reviews and approves documents or actions requiring Senior Management recommendations or approval for the Purchasing and Tax Divisions.
- Oversees the applications for grants and subsidies from other levels of government.
- Directs and manages the activities of Finance staff to ensure compliance with related legislation, regulations, directives, policies and procedures, effective utilization of Department resources and ensures that the operation of the Department complies with and supports the goals set out by the Township.

Asset Management Integration:

- Provides strategic financial leadership to support the municipality's Asset Management Program, ensuring alignment with the Council approved asset management plan and compliance with Ontario Regulation 588/17.
- Collaborates with senior leadership and department heads to ensure asset management principles are reflected in financial frameworks, capital planning, and budget development.
- Develops and implements long-term funding strategies that support Council approved asset management plan.
- Monitors and reports on the financial health of asset-related reserves, providing data-driven insights to the Asset Management team, Council and the public.

- Utilizes Citywide asset management software to support financial analysis, capital forecasting, and reserve fund planning.

Technology & Data-Driven Decision Making:

- Oversees financial systems and data analytics to enhance decision-making and improve financial performance.
- Utilizes data analytics and reporting tools, including the Township's Enterprise Resource Planning (ERP) system and other data sources, to provide actionable insights, drive decision-making, and ensure compliance.
- Manages and integrates financial data within the Township's ERP system for reporting, forecasting, and strategic analysis.
- Leverages financial expertise and ERP integration to identify opportunities for cost control and improved operational effectiveness.

Collaboration & Communication:

- Collaborates with departments to develop multi-year financial forecasts and capital planning initiatives, and to ensure financial systems support overall business objectives.
- Represents the Township on financial related matters by communicating with members of the media and the community as well as with other municipalities or levels of government.
- Responsible for presenting reports and information/recommendations pertaining to the operation of the Finance Department while offering advice on the state of the Township's finances and the actions required to meet financial obligations or objectives at Senior Management, Committee and Council meetings.
- Responds to inquiries about the Township's finances from the general public, internal departments, other levels of government, taxpayers, auditors, businesses, legal representatives, elected officials and others.

Leadership & Human Resources Management:

- Leads the Finance Department's human resources functions, including assessing staffing needs, recommending organizational structure changes, participating in recruitment processes, and making effective hiring decisions.
- Oversees staff development, performance management, coaching and mentoring, health and safety compliance, collective agreement administration, and provides recommendations on discipline and termination.
- Complies with, oversees and monitors compliance with all health and safety practices as it relates to the Department in accordance with standard operating guidelines and the *Occupational Health & Safety Act*.
- Other duties and responsibilities as assigned.

The successful applicant will possess:

- Post-secondary degree from an accredited university or equivalent in Finance, Accounting or a related discipline.
- Accounting designation (CA, CGA, CMA).
- Ten (10) years financial experience with at least five (5) years in a municipal or other government organization.
- Minimum of five (5) years in a supervisory / management position.
- Able to demonstrate thorough knowledge of legislative requirements pertaining to Ontario municipalities.
- Advanced skills in Microsoft Office and financial information systems.
- Experience with activities relating to the areas of information technology, purchasing, human resources management and property taxes.

- Experience in ERP system implementation is an asset.
- Superior leadership skills combined with a strong sense of integrity, sensitivity to confidential information and a problem-solving approach.
- Excellent interpersonal, communication, negotiation and dispute resolution skills.
- Strong public relations skills.
- Strong report writing, policy development and public presentation skills.
- Ability to successfully manage and simultaneously oversee multiple projects.

Conditions of Employment:

- Work involves mental and visual concentration with frequent interruptions.
- Work is predominantly performed in an office setting.
- Must be legally authorized to work in Canada.

Salary Range: \$171,808.00 - \$208,990.60 (2025 Rate)
(Under Review)

Please review the [briefing document](#) accompanying this job posting to gain a clear understanding of the organization, role, duties and responsibilities.

The briefing document can be accessed directly via the [link](#) provided on our [Careers Page](#).

Qualified candidates are requested to forward their resume to hr@king.ca by **4:30 pm on November 17, 2025**
Or to Human Resources at 2585 King Road, King City, Ontario, L7B 1A1

Please visit www.king.ca for full job description.

We thank all applicants and advise that only those selected for an interview will be notified.

Personal information (PI) is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will be used to facilitate the hiring and recruitment process. Personal information (PI) will be protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about the collection of personal information (PI) should be directed to the Human Resources Department, 2585 King Road, King City, L7B 1A1 or (905) 833-5321.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#), the Integrated Accessibility Standards Regulation 191/11 (IASR), and the Ontario Human Rights Code, the Township of King will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Township Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.